

## The L&G / IHE Health Equity Network for Public Authorities and Job Description for the Network Lead

### Introduction to the Network:

Legal & General and the UCL Institute of Health Equity have agreed to partner up to launch “The L&G / IHE Health Equity Network for Public Authorities” in early 2022. The network is focussed on reducing health inequalities through action on the social determinants of health.

The network will allow places across the UK to learn from each other, share best practice, and monitor and evaluate their impacts. The Network will most likely be a combination of networking events, conferences, and online forums, but the format is flexible in order for it to best meet the identified need of its members.

A Network Lead is being recruited to:

- manage, grow, and promote the network;
- coordinate activities (with administrative assistance from L&G and IHE);
- draft briefing papers;

### Role Description for Network Lead:

The L&G / IHE Network Lead will be responsible for:

- Creating and driving the growth and impact of the L&G / IHE Health Equity Network
- Pulling together a Steering Group (including representatives from L&G, IHE, and a small number of leading public authorities) to lead and guide the growth of the Network.
- Draft meeting papers for Steering Group meetings that enable the Network to make the most of their input and expertise.
- Selecting an online forum / platform within the allocated budget that facilitates the growth of the Network and Member interaction
- Organising and managing online meetings and conferences
- Selecting appropriate spokespeople to speak on behalf of the Network, as may be required
- Identifying themes and topics which are emerging through network discussions and providing summaries for the network and editing submitted case studies
- Working with the Steering Group to pull together agendas and speakers for Network meetings and events, drawing on resource from the L&G and UCL events teams, as required
- Curating content for Network Members, in consultation with IHE (and L&G where appropriate), including drafting and / or editing papers for the Network

### **Terms:**

The appointment is approximately 3 days a week for a self-employed consultant. The role is paid via a day rate through UCL Consultancy and there are no associated benefits or entitlements. Pay is dependent on experience and is paid as a day rate.

There is no fixed location, but the consultant is expected to be flexible to occasionally work in person at UCL IHE or L and G offices in London as required and to participate in any events.

The consultancy is intended to last 3 years, after an initial probationary period of three months with a one week notice period. L&G and IHE may choose to terminate the appointment if they deem that the Network Lead is not delivering with regard to the responsibilities set out above. The role is flexible and may be combined with other self employment.

**Person specification:**

- It is desirable that the person is a graduate in a relevant subject and has good understanding of the social determinants of health, public health, local authority responsibilities, the community and voluntary sector and the business sector.
- The person appointed will be able to identify and summarise complex information succinctly and appropriately for different audiences.
- The person will be able to work fast and accurately under pressure and be able to meet tight individual and group deadlines
- The person will need to manage their own workload through effective prioritising, time management and organisational skills
- It is essential to be highly computer literate, have good interpersonal skills and able to develop effective, professional relationships with partner organisations and senior personnel in a range of organisations.
- A commitment to reducing health inequalities in England is important.
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**Please send a CV and accompanying statement to [l.beswick@ucl.ac.uk](mailto:l.beswick@ucl.ac.uk) by 21 January 2022.**

Final interviews will be conducted with representatives from UCL IHE and Legal and General during the week beginning 31<sup>st</sup> January 2022.

Queries about the role can be made to [Jessica.allen@ucl.ac.uk](mailto:Jessica.allen@ucl.ac.uk)